28 July 2009

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Conference on Facilitating the Entry into Force of the Comprehensive Nuclear-Test-Ban Treaty
New York, 24-25 September 2009

Information for Participants at the Conference on Facilitating the Entry into Force of the Comprehensive Nuclear-Test-Ban Treaty

1. Date and Place

The Conference on Facilitating the Entry into Force of the Comprehensive Nuclear-Test-Ban Treaty (hereinafter called "the Conference") will be held from 24-25 September 2009, at the United Nations Headquarters in New York.

2. Opening of the Conference

The opening of the Conference is planned to take place at 9.00 a.m. on Thursday 24 September 2009. The Conference room venue and other details regarding the opening of the Conference will be announced in the UN Journal.

3. Secretariat of the Conference

The Secretariat of the Conference may be contacted by telephone (212) 963-0386, by fax (212) 963-8892, or by writing to the following address:

Thomas Markram
Weapons of Mass Destruction Branch
Office for Disarmament Affairs
Room S-3140E
United Nations, New York, N.Y. 10017
Email: markram@un.org

* Reissued for technical reasons.

09-42324 (E) 280709

4. Participating States

Participating States are defined in rule 1 of the draft rules of procedure as encompassing both ratifiers and signatories. This rule stipulates that "[e]ach State that has already deposited its instrument of ratification of the Treaty before the opening of the Conference (hereinafter 'ratifier') may participate in and be represented at the Conference convened pursuant to paragraph 3 of Article XIV of the Treaty", while "[e]ach State Signatory, which has not yet deposited its instrument of ratification of the Treaty before the opening of the Conference (hereinafter 'signatory'), may attend the Conference in accordance with paragraph 4 of Article XIV of the Treaty".

5. Credentials

In accordance with rule 3 of the draft rules of procedure (CTBT– Art.XIV/2009/1), the credentials of representatives of ratifiers and the names of alternate representatives and advisers should be submitted to the Secretariat of the Conference. These credentials should be issued by the Head of State or Government or by the Minister for Foreign Affairs. The credentials should be submitted to the Secretariat of the Conference (see paragraph 3 above) as soon as possible but not later than Wednesday, 9 September 2009.

6. Notification of Delegations/List of Participants

A list of participants will be prepared for the Conference on the basis of notifications containing the names and titles of delegates (heads, alternates, advisers) submitted by Permanent Missions or Ministries of Foreign Affairs of participating States, and of the credentials of ratifiers, as well as those submitted by specialized agencies, related organizations, intergovernmental organizations or entity. These written notifications should be provided to the Secretariat of the Conference, Ms. Meredith Golding, tel. (212) 963-8460, or by fax (212) 963-8892, as soon as possible but **not later than Friday, 4 September 2009**. This will facilitate the early distribution of the list of participants.

7. List of Speakers

7.1 The list of speakers for the general exchange of views by ratifiers and signatories on facilitating the entry into force of the CTBT will be opened on Wednesday, 2 September 2009. Delegations wishing to inscribe their names on the list of speakers are requested to contact the Secretariat of the Conference, Ms. Lucia Andaya, (212) 963-0386, by fax (212) 963-8892.

7.2 As general guidance, given the short time available and the large number of participants from ratifier and signatory States expected to take part in the debate, it is assumed that speakers – at the discretion of the Presidency of the Conference – will speak for no more than five minutes each.

7.3 Participants wishing to distribute copies of their statements are requested to provide 300 copies of their official statements for distribution in the conference room. The United Nations Secretariat does not provide photocopying services.

8. Other States, Specialized Agencies, Related Organizations, Intergovernmental Organizations and Entities

8.1 Any State which, in accordance with Article XIV of the Treaty, has the right to sign the Treaty, but has not yet done so, may attend the Conference. Pursuant to rule 40 of the draft rules of procedure (CTBT – Art.XIV/2009/1), representatives of these States shall be entitled to attend open meetings of the Conference, to address the Conference under the agenda item allocated for this purpose (item 14 of the draft provisional agenda, CTBT – Art.XIV/2009/2/Rev.1), to receive the documents of the Conference and to submit written contributions

on matters under consideration by the Conference. Letters designating representatives to attend, as well as interest to address the Conference should be communicated to the Secretariat of the Conference (see paragraph 3 and 6 above).

8.2 Any specialized agency, related organization or intergovernmental organization (IGO) having received a standing invitation to participate as an observer in the sessions and the work of the United Nations General Assembly may apply to the Secretariat of the Conference to attend the Conference (see paragraph 3 above). Permission to attend will be extended on the decision of the Conference. Pursuant to rule 41 of the draft rules of procedure (CTBT – Art.XIV/2009/1), such a specialized agency, related organization or intergovernmental organization shall be entitled to attend open meetings of the Conference, to receive the documents of the Conference and to submit written contributions on matters under consideration by the Conference. Letters designating representatives should be addressed to the Secretariat of the Conference (see paragraph 3 and 6 above).

8.3 Any entity having received a standing invitation to participate as an observer in the sessions and the work of the United Nations General Assembly and maintaining permanent observer missions or permanent offices at United Nations Headquarters may apply to the Secretariat of the Conference to attend the Conference (see paragraph 3 above). Permission to attend will be granted on the decision of the Conference. Pursuant to rule 42 of the draft rules of procedure (CTBT – Art.XIV/2009/1), such an entity shall be entitled to attend open meetings of the Conference, to receive the documents of the Conference and to submit written contributions on matters under consideration by the Conference. Letters designating representatives should be addressed to the Secretariat of the Conference (see paragraph 3 and 6 above).

9. Registration of Delegations and Identification Badges

9.1 Security regulations in force require that each and every participant in the Conference be registered and have a valid grounds pass plus a colour-coded access card that will be required in order to access the United Nations Headquarters building and the relevant conference rooms.

9.2 Reference is made to the accreditation of members of delegations who are **not** already accredited to the United Nations in New York. Member and Observer States and Intergovernmental Organizations attending the conference should address their requests for identification badges to the Protocol and Liaison Service, United Nations, Room S-0201, New York. All participating States and Organizations must submit a complete list of delegates and the form SG.6 for each delegate requiring accreditation. The form SG.6 can be found on the Protocol and Liaison Service website at http://www.un.int/protocol/formspage.htm and should be faxed together with a covering letter from the head of chancery/administrative officer and the delegation list to 212-963-1921 **not later than Tuesday, 15 September 2009.** In order to gain access to the United Nations Headquarters, those delegates will be required to go to the United Nations Pass and Identification Unit (located in the UNITAR Building, East 45th Street and 1st Avenue, ground floor, tel:212-963-7533) for their photo identification badges to be issued. Representatives of Intergovernmental Organizations without offices in New York, after submitting their delegation lists and SG.6 forms, may proceed directly to the Pass and Identification Unit, where their paperwork will be waiting. The United Nations Protocol and Liaison Service will return by fax copy/copies of the authorized paperwork which will be required by each delegate in order to pass security perimeter checkpoints that will be in effect during the high level segment of the General Assembly enabling access to the UN Pass and Identification Unit.

9.3 Any updates on security procedures related to access will be posted on the websites of the United Nations Office of Disarmament Affairs (http://www.un.org/disarmament) and of the CTBTO Preparatory Commission (http://www.ctbto.org).

9.4 Colour-coded access cards will be distributed by the UN Protocol and Liaison Service (Room S-201P) starting on Thursday, 17 September 2009.

10. Media Representatives

Media representatives wishing to cover the Conference that are not already accredited to the United Nations in New York must apply for media accreditation through an electronic application system, the details of which can be found at:

http://www.un.org/media/accreditation/form/myform.asp

Media Accreditation & Liaison Unit contact information
Mr. Gary Fowlie, Chief, Media Accreditation & Liaison Unit
United Nations Headquarters, Room S-250, New York, NY 10017
Tel: (212) 963-6937
Fax: (212) 963-4642
Email: malu@un.org

11. Conference Documents

All Conference documentation will be posted on the UN ODA website (http://www.un.org/disarmament) and of the CTBTO Preparatory Commission (http://www.ctbto.org), as soon as available.